



Solutions Specialist/Workflow Specialist Position Contract

Main Purpose:

To have full responsibility for the Systems and Workflows Pre-Press. To provide support to department leaders (mainly Studio/IT) to improve performance and efficiency.

Key areas:

1. To proactively manage and improve Pre-Press workflows and automation working with Filemaker & Hybrid software. Work with department leaders to ensure any changes are implemented smoothly and efficiently.
2. Support Studio Supervisor in ensuring department is kept up to date.
3. Oversee, improve as required, and be responsible for Colour Management to ensure colour decisions are made pre-press to maximise press uptime.
4. Continuously review and improve Filemaker (MIS) integration into Hybrid, and information flow back in reverse from Hybrid to Filemaker.
5. Execute projects, system related, as set by Senior Management.
6. Provide training and guidance to all team members as required once a project is complete and ready to be implemented.
7. Manage all NCR's relevant to your area and providing support through systems changes and improvements to other departments as and when required.
8. Actively strive for continuous improvement in quality and output whilst identifying possible areas of cost saving.
9. Keep up to date with technical advancements in the market that could improve the Company Pre-Press and present them technically and commercially to Senior Management.